



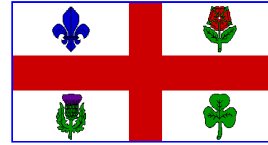
# Jacob Beam Public School

4300 William Street, P.O. Box 390, Beamsville, Ontario. L0R 1B0  
Telephone: (905) 563-8209 Fax: (905) 563-3088



January 9<sup>th</sup>, 2012

Dear Parents/Guardians



## Re: Grade 7/8 Montreal Trip

Please find enclosed a RBC Travel Insurance Policy for your child. This booklet highlights the terms and conditions for your coverage. Please read it carefully as some of the terms may limit benefits and amounts payable to you. It is the responsibility of the insured to read and understand the terms and conditions of their insurance policy.

The total cost of the Montreal trip is \$684.54 per student. We have already collected a deposit of \$150.00 in November 2011, which has been applied against the balance.

The second and third installments of \$150.00 each for the trip are due by February 3rd, 2012 and March 2nd, 2012. Every student is requested to bring in **two postdated cheque** as stated below before **February 3rd, 2012**. I will then calculate the individual fund-raising for Norcard sales completed by the students at the end of march and will notify you of the balance owing on account, if any.

Please return the bottom portion of this letter with both post dated cheques as noted or payment in full by February 3rd, 2012 to ensure your Child's place on the Montreal Trip. If you have used the option of Carlson Wagonlit Travel Gift Certificates from the RBC Rewards Program, please make sure your students name is written on the back of each certificate before sending into the office. We can not accept Carlson Wagonlit Travel Gift Certificates after March 2nd, 2012. They have to be applied to your Child's account before the final payment is due.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely

Mrs. P. Hayward  
Administrative Assistant  
Jacob Beam Public School

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<b>TOTAL COST OF TRIP</b>	\$684.54
<b>DEPOSIT RECEIVED</b>	\$150.00

<b>Please send both cheques by February 3rd, 2012 Please make cheques payable to Jacob Beam.</b>	
February 3rd 2012	\$150.00
March 2nd, 2012	\$150.00

A receipt will be issued in due course.

